



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

June 30, 2026

DIVISION MEMORANDUM
No. 318, s. 2026

**ALLOCATION AND DOWNLOADING OF PROGRAM SUPPORT FUND (PSF) FOR
THE HAULING AND DELIVERY OF LAPEL VOICE AMPLIFIERS FOR
CLASSROOM INSTRUCTION**

TO: Assistant Schools Division Superintendents
Chief-Curriculum Implementation Division (CID)
Chief-School Governance and Operations Division (SGOD)
Public Schools District Supervisors
Public Elementary and Secondary School Heads
District and School Property Custodians
Information and Communication Technology (ICT) Coordinator
All Others Concerned


1. In reference to the approved Activity Request for the Downloading of Program Support Fund (PSF) for the hauling and delivery of Lapel Voice Amplifiers with Activity Request No. AR-2026-CO-01037 dated March 18, 2026, and pursuant to the Joint Memorandum entitled "Guidelines on the Allocation and Utilization of the Program Support Fund (PSF) and Related Procedures for the Hauling and Delivery of Lapel Voice Amplifiers for Classroom Instruction" dated May 20, 2026, this Office authorizes the downloading of One Million Seven Hundred Eighteen Thousand Six Hundred Thirty-Seven Pesos (Php 1,718,637.00) to the recipient schools listed in Enclosure 1.
2. The downloaded Program Support Fund, classified as Maintenance and Other Operating Expenses (MOOE), shall be utilized **exclusively for hauling, transport, handling, and delivery activities** necessary to ensure that the procured lapel voice amplifiers are delivered promptly and safely to the intended recipient schools. The fund shall not be used for the procurement of lapel voice amplifiers or for purposes other than those authorized under the Joint Memorandum.
3. The funds are to be downloaded to the recipient schools. School Heads are advised to update their respective Annual Procurement Plan to that effect.
4. All recipient schools and concerned officials shall ensure compliance with the provisions of the Joint Memorandum, including applicable government accounting, budgeting, procurement, auditing, reporting, and liquidation rules and regulations.



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5. The Schools Governance and Operations Division (SGOD), Information and Communications Technology (ICT) Unit, Property and Supply Unit, District and School Property Custodians, and School Heads shall coordinate closely to facilitate the efficient hauling, distribution, documentation, and inventory of the delivered lapel voice amplifiers.

6. For information, guidance and appropriate action.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent

Encl. 1 List of Schools
Encl. 2 Joint Memorandum
Encl. 3 Sub-Allotment Release Order

CMB/ ALLOCATION AND DOWNLOADING OF PROGRAM SUPPORT FUND (PSF) FOR THE HAULING AND DELIVERY OF LAPEL VOICE AMPLIFIERS FOR CLASSROOM INSTRUCTION / R2-153453 / June 30, 2026

**LAPEL VOICE AMPLIFIERS FOR CLASSROOM INSTRUCTION
ALLOCATION LIST BY SCHOOL**

No	School ID	Region	Division	School Name	AMOUNT FOR HAULING DIVISION OFFICE TO RECIPIENT SCHOOL
36127	301105	Region IV-A	Batangas	Iltugan Integrated National High School	3,500.00
36131	301109	Region IV-A	Batangas	Looc National High School	5,500.00
36145	301123	Region IV-A	Batangas	Masaguitsit Banalo National High School	2,500.00
41320	307702	Region IV-A	Batangas	Banoyo Integrated National High School	2,500.00
41322	307704	Region IV-A	Batangas	Don Leon Mercado, Sr. Memorial National High School	950.00
36134	301112	Region IV-A	Batangas	Lumbangan National High School	5,000.00
6671	107264	Region IV-A	Batangas	West Bauan Central School	2,000.00
7045	107653	Region IV-A	Batangas	San Luis Central School	2,000.00
36093	301071	Region IV-A	Batangas	Balas Buco Sta. Maria National High School	4,000.00
36159	301137	Region IV-A	Batangas	Pinagbayanan Integrated National High School	7,656.00
41344	307727	Region IV-A	Batangas	Dona Maria Laurel Platon School of Agriculture	4,000.00
6680	107273	Region IV-A	Batangas	Manghinao Elementary School	900.00
7077	107685	Region IV-A	Batangas	San Pascual Central School	500.00
36113	301091	Region IV-A	Batangas	Bukal Integrated National High School	5,000.00
36147	301125	Region IV-A	Batangas	Matabungkay National High School	4,000.00
43161	342206	Region IV-A	Batangas	Lian Senior High School	3,500.00
43169	342216	Region IV-A	Batangas	Agoncillo Senior High School	2,000.00
6834	107436	Region IV-A	Batangas	Lobo Central School	2,500.00
6908	107511	Region IV-A	Batangas	Nasugbu East Central School	5,000.00
36096	301074	Region IV-A	Batangas	Banilad National High School	5,000.00
36116	301094	Region IV-A	Batangas	Calubcob I National High School	3,500.00
36118	301096	Region IV-A	Batangas	Cuenca National High School	3,500.00
36129	301107	Region IV-A	Batangas	Kaytaway National High School	5,000.00
41332	307714	Region IV-A	Batangas	Dr. Bonifacio A. Masilungan Integrated National High School	2,000.00
43173	342221	Region IV-A	Batangas	Taysan Senior High School	1,000.00
6625	107213	Region IV-A	Batangas	Subic Elementary School	2,000.00
6788	107390	Region IV-A	Batangas	Sambal Elementary School	2,000.00
6893	107496	Region IV-A	Batangas	Bilaran Elementary School	5,000.00
6900	107503	Region IV-A	Batangas	Kaylaway Elementary School	2,000.00
36117	301095	Region IV-A	Batangas	Coral na Munti National High School	2,000.00
41333	307716	Region IV-A	Batangas	Maximo T. Hernandez Memorial Integrated High School	3,000.00
43272	361016	Region IV-A	Batangas	San Juan Senior High School	3,000.00
6982	107589	Region IV-A	Batangas	Benigna Dimatatac Memorial Elementary School	1,200.00
36166	301144	Region IV-A	Batangas	San Piro National High School	4,000.00
43155	342200	Region IV-A	Batangas	Alitagtag Senior High School	900.00
44127	501013	Region IV-A	Batangas	San Agustin Integrated School	2,500.00
6626	107215	Region IV-A	Batangas	Alitagtag Central School	900.00
6646	107238	Region IV-A	Batangas	Jose T. Unson Memorial Elementary School	4,000.00
36109	301087	Region IV-A	Batangas	Bilogo Integrated National High School	2,500.00
36114	301092	Region IV-A	Batangas	Bulihan Integrated Senior High School	4,000.00
41347	307730	Region IV-A	Batangas	Rosario Technical High School	3,500.00
43158	342203	Region IV-A	Batangas	Mataasnahoy Senior High School	3,000.00
6673	107266	Region IV-A	Batangas	Centex Batangas	2,000.00
6992	107599	Region IV-A	Batangas	Tugtug Elementary School	2,000.00
7024	107631	Region IV-A	Batangas	San Juan East Central School	2,500.00
7131	107743	Region IV-A	Batangas	Quiting Elementary School	4,000.00
36098	301076	Region IV-A	Batangas	Banyaga National High School	2,600.00
36136	301114	Region IV-A	Batangas	Maabud National High School	3,000.00
41325	307707	Region IV-A	Batangas	Nagsaulay Integrated National High School	3,500.00
41334	307717	Region IV-A	Batangas	Santiago National High School	5,500.00
44625	501569	Region IV-A	Batangas	Marcos Espejo Integrated School	1,200.00
6732	107327	Region IV-A	Batangas	Angelita Zobel Elementary School	5,000.00
6803	107405	Region IV-A	Batangas	Doña Matilde Memorial Elementray School	2,500.00
44128	501014	Region IV-A	Batangas	Bakilong Integrated School	4,500.00
6863	107466	Region IV-A	Batangas	Talaga Elementary School	100.00
6875	107478	Region IV-A	Batangas	San Pioquinto Elementary School	3,500.00
6889	107492	Region IV-A	Batangas	Balaytigue Elementary School	1,440.00
6991	107598	Region IV-A	Batangas	Taysan Elementary School	1,200.00
6998	107605	Region IV-A	Batangas	Paaralang Elementary ng Buhaynasapa	800.00
7129	107741	Region IV-A	Batangas	Jorge B. Vargas Memorial Elementary School	4,000.00
36132	301110	Region IV-A	Batangas	Lucban National High School	4,000.00
41335	307718	Region IV-A	Batangas	Balaytigue National High School	1,440.00
6870	107473	Region IV-A	Batangas	Payapa Elementary School	3,500.00
7015	107622	Region IV-A	Batangas	Paaralang Elementary ng Palahanan	500.00

7031	107638	Region IV-A	Batangas	Paaralang Elementarya ng Tipas	3,000.00
36148	301126	Region IV-A	Batangas	Mayuro National High School	3,450.00
36170	301148	Region IV-A	Batangas	Sta. Monica National High School	1,500.00
6658	107250	Region IV-A	Batangas	Batele Central School	1,800.00
6688	107281	Region IV-A	Batangas	Sta. Maria - San Pedro Elementary School	600.00
6773	107374	Region IV-A	Batangas	Laurel Central School	4,500.00
6798	107400	Region IV-A	Batangas	Bukal Elementary School	2,500.00
6811	107413	Region IV-A	Batangas	Mahayahay Elementary School	2,500.00
6994	107601	Region IV-A	Batangas	Aplaya Elementary School	3,500.00
7058	107666	Region IV-A	Batangas	San Nicolas Central School	3,000.00
7176	107790	Region IV-A	Batangas	Dagatan Elementary School	1,000.00
41323	307705	Region IV-A	Batangas	Agoncillo National High School	2,200.00
45197	502223	Region IV-A	Batangas	Mainaga-San Francisco Integrated School	500.00
6620	107208	Region IV-A	Batangas	Coral na Munti Elementary School	2,000.00
6685	107278	Region IV-A	Batangas	San Roque Elementary School	500.00
6787	107389	Region IV-A	Batangas	R. Venturanza Central School	2,000.00
6867	107470	Region IV-A	Batangas	Luta Elementary School	3,500.00
6888	107491	Region IV-A	Batangas	Aga Elementary School	2,000.00
6891	107494	Region IV-A	Batangas	Paaralang Elementarya ng Banilad	5,000.00
6904	107507	Region IV-A	Batangas	Looc Elementary School	5,000.00
6922	107525	Region IV-A	Batangas	Bawi Elementary School	5,000.00
6980	107586	Region IV-A	Batangas	Batagtasin Elementary School	2,000.00
6984	107591	Region IV-A	Batangas	Roman Ozaeta Memorial School	2,000.00
6988	107595	Region IV-A	Batangas	Pinagtungulan Elementary School	2,000.00
7189	107803	Region IV-A	Batangas	Taysan Central School	1,200.00
36174	301152	Region IV-A	Batangas	Tala National High School	5,000.00
36184	301162	Region IV-A	Batangas	Tumalim National High School	600.00
41319	307701	Region IV-A	Batangas	San Isidro National High School (Malvar)	4,000.00
41342	307725	Region IV-A	Batangas	Lipahan National High School	2,500.00
44599	501541	Region IV-A	Batangas	Sampa-Pacifico Integrated School (K TO 12)	1,500.00
6743	107338	Region IV-A	Batangas	Col. Pedro Pasia Memorial School	4,000.00
6816	107418	Region IV-A	Batangas	Payapa Elementary School	3,500.00
6820	107422	Region IV-A	Batangas	San Diego Elementary School	3,500.00
6964	107570	Region IV-A	Batangas	Quilib - San Roque Elementary School	2,500.00
7075	107683	Region IV-A	Batangas	San Antonio Elementary School	500.00
36089	301067	Region IV-A	Batangas	Alalum National High School	1,000.00
36128	301106	Region IV-A	Batangas	Jaybanga Integrated National High School	3,000.00
41321	307703	Region IV-A	Batangas	Balibago-Biga National High School	3,000.00
44126	501012	Region IV-A	Batangas	Bugaan Integrated School	4,500.00
44597	501538	Region IV-A	Batangas	As-Is Integrated School	1,500.00
6650	107242	Region IV-A	Batangas	Navotas Elementary School	4,000.00
6672	107265	Region IV-A	Batangas	Bolo Elementary School	300.00
6739	107334	Region IV-A	Batangas	Tanagan Elementary School	5,000.00
6767	107366	Region IV-A	Batangas	Tulay Elementary School	3,000.00
6791	107393	Region IV-A	Batangas	Tubuan Elementary School	2,500.00
6793	107395	Region IV-A	Batangas	Ayao-Iyao Elementary School	2,500.00
6814	107416	Region IV-A	Batangas	Matabungkay Elementary School	4,000.00
6916	107519	Region IV-A	Batangas	Tumalim Elementary School	3,500.00
7085	107694	Region IV-A	Batangas	Sta. Teresita Central School	5,000.00
7113	107724	Region IV-A	Batangas	Buli Elementary School	500.00
7114	107725	Region IV-A	Batangas	Butong Elementary School	500.00
7128	107740	Region IV-A	Batangas	Doña Maria Laurel Platon Memorial School	4,000.00
7206	107820	Region IV-A	Batangas	Tingloy Central School	2,000.00
33257	163502	Region IV-A	Batangas	Luta Norte Elementary School	3,500.00
41330	307712	Region IV-A	Batangas	Sampiro Integrated Senior High School	500.00
41336	307719	Region IV-A	Batangas	Tuy National High School	3,500.00
6761	107358	Region IV-A	Batangas	Malainin Elementary School	3,000.00
6766	107365	Region IV-A	Batangas	Talaibon Elementary School	1,500.00
6894	107497	Region IV-A	Batangas	Bulihan Elementary School	5,000.00
6939	107542	Region IV-A	Batangas	Bagong Pook Elementary School	3,500.00
6942	107546	Region IV-A	Batangas	Bulihan Elementary School	2,000.00
33256	163501	Region IV-A	Batangas	Malaruhatan Elementary School	3,500.00
36092	301070	Region IV-A	Batangas	Ananias C. Hernandez Memorial National High School	2,500.00
36103	301081	Region IV-A	Batangas	Bayanan National High School	500.00
36107	301085	Region IV-A	Batangas	Bigain Integrated School	2,000.00
36123	301101	Region IV-A	Batangas	Francisco G. Perez Memorial National High School	500.00
36125	301103	Region IV-A	Batangas	Ilat National High School	500.00
36178	301156	Region IV-A	Batangas	Tilambo National High School	2,500.00
6624	107212	Region IV-A	Batangas	Pook Elementary School	2,000.00
6661	107253	Region IV-A	Batangas	Cesar Oroña Elementary School	1,800.00
6719	107314	Region IV-A	Batangas	Balibago Elementary School	5,000.00

6797	107399	Region IV-A	Batangas	Binubusan Elementary School	3,500.00
6896	107499	Region IV-A	Batangas	Calayo Elementary School	2,000.00
6947	107551	Region IV-A	Batangas	Itlugan Elementary School	1,000.00
6963	107569	Region IV-A	Batangas	Putingkahoy Elementary School	3,500.00
6981	107588	Region IV-A	Batangas	Bigain Elementary School	2,000.00
7001	107608	Region IV-A	Batangas	Paaralang Elementary ng Calubcub 1	3,500.00
7126	107738	Region IV-A	Batangas	Banga Elementary School	4,000.00
7221	107835	Region IV-A	Batangas	Eulogio G. Cerrado Elementary School	3,500.00
36110	301088	Region IV-A	Batangas	Bolbok National High School	4,000.00
40306	305473	Region IV-A	Batangas	Calubcub I Senior High School	3,500.00
41329	307711	Region IV-A	Batangas	The Saint Isidore National High School	5,000.00
6677	107270	Region IV-A	Batangas	Inicbulan Elementary School	5,000.00
6720	107315	Region IV-A	Batangas	Santiago Zobel Elementary School	7,710.00
6738	107333	Region IV-A	Batangas	Talisay Elementary School	5,000.00
6789	107391	Region IV-A	Batangas	Sinisian Elementary School	2,500.00
6790	107392	Region IV-A	Batangas	Talaga Elementary School	2,500.00
6887	107490	Region IV-A	Batangas	Santol - Manggahan Elementary School	2,500.00
6915	107518	Region IV-A	Batangas	Tala Elementary School	5,200.00
6930	107533	Region IV-A	Batangas	Pansol Elementary School	5,000.00
6931	107534	Region IV-A	Batangas	Payapa Elementary School	5,000.00
7014	107621	Region IV-A	Batangas	Paaralang Elementary ng Nagsaulay	3,500.00
7017	107624	Region IV-A	Batangas	Paaralang Elementary ng Pal-Sico	800.00
7083	107691	Region IV-A	Batangas	Mohon Elementary School	5,000.00
7127	107739	Region IV-A	Batangas	Caloocan Elementary School	4,000.00
7132	107744	Region IV-A	Batangas	Tranca Elementary School	4,000.00
7183	107797	Region IV-A	Batangas	Pinagbayanan Elementary School	700.00
36139	301117	Region IV-A	Batangas	Malabrigo National High School	3,000.00
36140	301118	Region IV-A	Batangas	Malaking Pook National High School	1,000.00
36153	301131	Region IV-A	Batangas	Palapak Integrated National High School	5,000.00
43154	342199	Region IV-A	Batangas	Tingloy Senior High School	5,000.00
6614	107202	Region IV-A	Batangas	Agoncillo Central School	2,000.00
6617	107205	Region IV-A	Batangas	Banyaga Elementary School	3,000.00
6629	107219	Region IV-A	Batangas	Muzon Elementary School	900.00
6639	107231	Region IV-A	Batangas	Agustin T. Ramos Memorial Elementary School	4,000.00
6642	107234	Region IV-A	Batangas	Don Leon Martinez Memorial Elementary School	4,000.00
6647	107239	Region IV-A	Batangas	Lanatan-Muntingtubig Elementary School	4,000.00
6655	107247	Region IV-A	Batangas	Sampaga Elementary School	4,000.00
6683	107276	Region IV-A	Batangas	San Andres Elementary School	500.00
6734	107329	Region IV-A	Batangas	Pedro Palacio Sr. Memorial Elementary School	5,000.00
6758	107353	Region IV-A	Batangas	Coliat Elementary School	3,000.00
6765	107364	Region IV-A	Batangas	Sto. Nino Elementary School	3,000.00
6818	107420	Region IV-A	Batangas	Prenza Elementary School	3,500.00
6869	107472	Region IV-A	Batangas	Miguel Aranda Memorial Elementary School	3,500.00
6919	107522	Region IV-A	Batangas	Bucana Elementary School	3,000.00
6923	107526	Region IV-A	Batangas	Bukat Elementary School	5,000.00
6934	107537	Region IV-A	Batangas	San Felipe Elementary School	5,000.00
6937	107540	Region IV-A	Batangas	Alupay Elementary School	3,500.00
6941	107545	Region IV-A	Batangas	Baybayin Elementary School	3,500.00
6960	107565	Region IV-A	Batangas	Nasi Elementary School	3,500.00
6969	107575	Region IV-A	Batangas	San Carlos Elementary School	3,500.00
6985	107592	Region IV-A	Batangas	Galamay-Amo Elementary School	1,200.00
7028	107635	Region IV-A	Batangas	Paaralang Elementary ng Talahiban 1.0	3,500.00
7062	107670	Region IV-A	Batangas	Bayanan Elementary School	500.00
7112	107723	Region IV-A	Batangas	Batisong Elementary School	720.00
7208	107822	Region IV-A	Batangas	Bolbok Elementary School	4,000.00
32768	137217	Region IV-A	Batangas	Laiya Ibabao Elementary School	3,500.00
36138	301116	Region IV-A	Batangas	Macatamcam-B National High School	5,000.00
36143	301121	Region IV-A	Batangas	Malapad na Parang National High School	2,500.00
36183	301161	Region IV-A	Batangas	Tulos National High School	3,500.00
41348	307731	Region IV-A	Batangas	Dionisio P. Vito National High School	2,500.00
44129	501015	Region IV-A	Batangas	Procopio Mailig Memorial Integrated School	3,000.00
6627	107217	Region IV-A	Batangas	Dalipit Elementary School	900.00
6656	107248	Region IV-A	Batangas	Santol Elementary School	4,000.00
6754	107349	Region IV-A	Batangas	San Felipe Elementary School	2,500.00
6786	107388	Region IV-A	Batangas	Mayasang Elementary School	2,500.00
6804	107406	Region IV-A	Batangas	Esteban E. Vito Memorial Elementary School	2,500.00
6809	107411	Region IV-A	Batangas	Lumaniag Elementary School	4,000.00
6821	107423	Region IV-A	Batangas	San Isidro Itaas Elementary School	3,000.00
6833	107435	Region IV-A	Batangas	Lagadlarin/Olo-Olo Elementary School	3,000.00
6899	107502	Region IV-A	Batangas	Dayap Elementary School	1,360.00
6911	107514	Region IV-A	Batangas	Pantalan Elementary School	1,500.00

6913	107516	Region IV-A	Batangas	Papaya Elementary School	2,000.00
6920	107523	Region IV-A	Batangas	Banaba Elementary School	5,000.00
6925	107528	Region IV-A	Batangas	Cawongan Elementary School	5,000.00
6956	107560	Region IV-A	Batangas	Marilag Elementary School	2,000.00
6957	107561	Region IV-A	Batangas	Masaya Elementary School	1,000.00
6961	107566	Region IV-A	Batangas	Natu Elementary School	3,500.00
6967	107573	Region IV-A	Batangas	Salao East Elementary School	3,500.00
7002	107609	Region IV-A	Batangas	Calubcub II Elementary School	3,500.00
7034	107641	Region IV-A	Batangas	Banoyo Elementary School	1,000.00
7082	107690	Region IV-A	Batangas	Irukan-Kalayaan Elementary School	5,000.00
7116	107728	Region IV-A	Batangas	Cultihan-Bolbok Elementary School	300.00
7118	107730	Region IV-A	Batangas	Isabelo Baleros Memorial Elementary School	500.00
36142	301120	Region IV-A	Batangas	Malapad na Bato National High School	4,500.00
36156	301134	Region IV-A	Batangas	Papaya National High School	3,000.00
36179	301157	Region IV-A	Batangas	Timbugan National High School	3,500.00
41339	307722	Region IV-A	Batangas	Bunducan National High School	1,200.00
41340	307723	Region IV-A	Batangas	Catandaan Yabut National High School	4,000.00
43156	342201	Region IV-A	Batangas	Primitivo Kalaw Senior High School	1,800.00
44355	501264	Region IV-A	Batangas	Emilia L. Malabanan Integrated School	2,000.00
45115	502137	Region IV-A	Batangas	Mavalor Integrated School	1,000.00
45117	502139	Region IV-A	Batangas	Pinagsibaan Integrated School	4,000.00
6619	107207	Region IV-A	Batangas	Bilibinwang Elementary School	2,500.00
6633	107224	Region IV-A	Batangas	Baclaran Elementary School	4,000.00
6659	107251	Region IV-A	Batangas	Looc Elementary School	1,800.00
6721	107316	Region IV-A	Batangas	Jose M. Caisip Elementary School	5,000.00
6729	107324	Region IV-A	Batangas	Hukay Elementary School	5,000.00
6749	107344	Region IV-A	Batangas	Dr. Ananias Chavez Elementary School	3,500.00
6751	107346	Region IV-A	Batangas	Ibabao Elementary School	3,000.00
6756	107351	Region IV-A	Batangas	Balanga Elementary School	3,000.00
6772	107373	Region IV-A	Batangas	Gulod Elementary School	5,300.00
6796	107398	Region IV-A	Batangas	Balibago Elementary School	3,500.00
6826	107428	Region IV-A	Batangas	Balibago Elementary School	3,000.00
6866	107469	Region IV-A	Batangas	Bulihan Elementary School	3,500.00
6874	107477	Region IV-A	Batangas	San Pedro Elementary School	3,500.00
6895	107498	Region IV-A	Batangas	Bunducan Elementary School	1,200.00
6897	107500	Region IV-A	Batangas	Catandaan Elementary School	600.00
6912	107515	Region IV-A	Batangas	Panuca Elementary School	750.00
6932	107535	Region IV-A	Batangas	Anacleto Villanueva Elementary School	5,000.00
6933	107536	Region IV-A	Batangas	Quilo-Quilo North Elementary School	5,000.00
6936	107539	Region IV-A	Batangas	Tangob Elementary School	5,000.00
7054	107662	Region IV-A	Batangas	Calangay Elementary School	3,000.00
7066	107674	Region IV-A	Batangas	Laurel Elementary School	600.00
7119	107731	Region IV-A	Batangas	Governor Vicente Noble Memorial Elementary School	500.00
7123	107735	Region IV-A	Batangas	Tulo Elementary School	500.00
33263	163509	Region IV-A	Batangas	San Fernando Elementary School	3,500.00
36121	301099	Region IV-A	Batangas	Don Julio Leviste Memorial National High School	2,800.00
36126	301104	Region IV-A	Batangas	Inicbulan National High School	182.00
36167	301145	Region IV-A	Batangas	San Vicente Manalupang National High School	800.00
40305	305472	Region IV-A	Batangas	Lumangbayan Integrated National High School	3,500.00
41337	307720	Region IV-A	Batangas	Mabini National High School	240.00
41346	307729	Region IV-A	Batangas	Aplaya National High School	4,500.00
43152	342197	Region IV-A	Batangas	Tala Senior High School	5,200.00
44125	501011	Region IV-A	Batangas	San Gregorio Integrated School	5,800.00
45460	502494	Region IV-A	Batangas	San Pedro I Integrated School	3,500.00
6652	107244	Region IV-A	Batangas	Pook Elementary School	4,000.00
6741	107336	Region IV-A	Batangas	Briccio Pantas Memorial Elementary School	2,500.00
6752	107347	Region IV-A	Batangas	Labac Elementary School	3,000.00
6779	107380	Region IV-A	Batangas	San Gabriel Elementary School	4,500.00
6795	107397	Region IV-A	Batangas	Bagong Pook Elementary School	3,500.00
6810	107412	Region IV-A	Batangas	Luyahan Elementary School	4,000.00
6898	107501	Region IV-A	Batangas	Cogonan Elementary School	600.00
6910	107513	Region IV-A	Batangas	Natipuan Elementary School	2,000.00
6926	107529	Region IV-A	Batangas	Manggas-Tamak Elementary School	5,000.00
6958	107563	Region IV-A	Batangas	Mayuro Elementary School	1,800.00
6978	107584	Region IV-A	Batangas	Aya Elementary School	2,000.00
6990	107597	Region IV-A	Batangas	Florencia A. Masilungan Memorial Elementary School	2,000.00
6995	107602	Region IV-A	Batangas	Balagbag Elementary School	500.00
7019	107626	Region IV-A	Batangas	Paaralang Elementarya ng Pootol	3,500.00
7020	107627	Region IV-A	Batangas	Paaralang Elementarya ng Pulangbato	1,000.00
7022	107629	Region IV-A	Batangas	Paaralang Elementarya ng Quipot	500.00
7053	107661	Region IV-A	Batangas	Bangin Elementary School	3,000.00

7078	107686	Region IV-A	Batangas	Sto. Niño Elementary School	3,000.00
7125	107737	Region IV-A	Batangas	Balas Elementary School	4,000.00
7224	107838	Region IV-A	Batangas	Toong Elementary School	4,000.00
36172	301150	Region IV-A	Batangas	Maria Paz Fronda National High School	4,000.00
40960	306213	Region IV-A	Batangas	Payapa Senior High School	3,500.00
43166	342213	Region IV-A	Batangas	San Luis Senior High School	1,000.00
44130	501016	Region IV-A	Batangas	Mabalor-Catandala Integrated School	3,000.00
44598	501540	Region IV-A	Batangas	Luya Integrated School	1,000.00
44600	501542	Region IV-A	Batangas	Lucsuhin Integrated School	3,000.00
45315	502341	Region IV-A	Batangas	Canda Integrated School	4,000.00
45672	502758	Region IV-A	Batangas	San Jose T. Reyes Integrated School	900.00
6630	107220	Region IV-A	Batangas	Pinagkurusan Elementary School	900.00
6637	107228	Region IV-A	Batangas	Caloocan Elementary School	4,000.00
6644	107236	Region IV-A	Batangas	Cepriana Ascue Memorial Elementary School	4,000.00
6653	107245	Region IV-A	Batangas	Putol Elementary School	4,000.00
6654	107246	Region IV-A	Batangas	Flaviano-Pelagia Pantoja Memorial Elementary School	4,000.00
6735	107330	Region IV-A	Batangas	Pacita Madrigal Warns Mababang Paaralan ng Bagong Silang	5,000.00
6769	107369	Region IV-A	Batangas	Berinyan Elementary School	4,500.00
6781	107383	Region IV-A	Batangas	Sta. Maria Elementary School	5,800.00
6838	107440	Region IV-A	Batangas	Masaguitsit Elementary School	3,000.00
6848	107450	Region IV-A	Batangas	Bagalangit Elementary School	380.00
6864	107467	Region IV-A	Batangas	Bagong Pook Elementary School	3,500.00
6892	107495	Region IV-A	Batangas	Bayabasan Elementary School	600.00
6935	107538	Region IV-A	Batangas	San Miguel Elementary School	5,000.00
6943	107547	Region IV-A	Batangas	Cahigam Elementary School	1,800.00
6948	107552	Region IV-A	Batangas	Julian D. Luna Elementary School	3,500.00
6974	107580	Region IV-A	Batangas	Paaralang Elementary ng Timbugan	3,500.00
6977	107583	Region IV-A	Batangas	Tulos Elementary School	7,000.00
6986	107593	Region IV-A	Batangas	Lapolapo Elementary School	2,000.00
7005	107612	Region IV-A	Batangas	Paaralang Elementary ng Escribano	1,000.00
7010	107617	Region IV-A	Batangas	Libato Elementary School	500.00
7051	107659	Region IV-A	Batangas	Balete Elementary School	3,000.00
7060	107668	Region IV-A	Batangas	Atalum Elementary School	400.00
7064	107672	Region IV-A	Batangas	Ilat Elementary School	500.00
7211	107825	Region IV-A	Batangas	Gregorio Agoncillo Elementary School	3,500.00
7215	107829	Region IV-A	Batangas	Jose Zabarte Elementary School	3,500.00
7218	107832	Region IV-A	Batangas	Magahis Elementary School	4,000.00
33266	163515	Region IV-A	Batangas	Calitcalit Elementary School	2,500.00
36099	301077	Region IV-A	Batangas	Batangas Province High School Culture and Arts	-
36162	301140	Region IV-A	Batangas	San Isidro National High School	666.00
40388	305560	Region IV-A	Batangas	Mahanadiong National High School	1,000.00
41345	307728	Region IV-A	Batangas	Angeles Luistro Integrated Senior High School	1,000.00
41349	307732	Region IV-A	Batangas	Calantas National High School	2,200.00
44644	501590	Region IV-A	Batangas	Cubamba Integrated School	500.00
45116	502138	Region IV-A	Batangas	Bayawang Integrated School	1,650.00
45342	502368	Region IV-A	Batangas	Apacay Integrated School	200.00
2117	102259	Region IV-A	Batangas	Banaybanay 1 Elementary School	2,000.00
6628	107218	Region IV-A	Batangas	Munlawin Elementary School	900.00
6632	107223	Region IV-A	Batangas	Tadlac Elementary School	900.00
6664	107256	Region IV-A	Batangas	Palsara Elementary School	1,800.00
6667	107260	Region IV-A	Batangas	Baguilawa Elementary School	800.00
6730	107325	Region IV-A	Batangas	Kilitisan Elementary School	5,000.00
6755	107350	Region IV-A	Batangas	Tomasa C. Pasia Memorial School	2,500.00
6768	107367	Region IV-A	Batangas	As-Is Elementary School	4,500.00
6775	107376	Region IV-A	Batangas	Molinete Elementary School	4,800.00
6783	107385	Region IV-A	Batangas	Arumahan Elementary School	2,000.00
6799	107401	Region IV-A	Batangas	Bungahan Elementary School	3,500.00
6825	107427	Region IV-A	Batangas	Balatbat Elementary School	2,500.00
6861	107464	Region IV-A	Batangas	Solo Elementary School	240.00
6872	107475	Region IV-A	Batangas	San Isidro Elementary School	3,500.00
6878	107481	Region IV-A	Batangas	Paaralang Elementary ng Calingatan	2,500.00
6879	107482	Region IV-A	Batangas	Paaralang Elementary ng Kinalaglagan	3,000.00
6883	107486	Region IV-A	Batangas	Paaralang Elementary ng Lumanglipa	3,000.00
6890	107493	Region IV-A	Batangas	Balokbalok Elementary School	3,000.00
6928	107531	Region IV-A	Batangas	Domingo M. Zuno Elementary School	5,000.00
6949	107553	Region IV-A	Batangas	Lumbangan Elementary School	1,500.00
6950	107554	Region IV-A	Batangas	Paaralang Elementary ng Maalas-as	3,500.00
6951	107555	Region IV-A	Batangas	Mabato Elementary School	3,000.00
6959	107564	Region IV-A	Batangas	Namuco Elementary School	1,000.00
7009	107616	Region IV-A	Batangas	Laiya Elementary School	3,500.00
7021	107628	Region IV-A	Batangas	Paaralang Elementary ng Putingbuhangin	800.00

7023	107630	Region IV-A	Batangas	Paaralang Elementarya ng Sampiro	700.00
7026	107633	Region IV-A	Batangas	Sapangan Elementary School	1,000.00
7046	107654	Region IV-A	Batangas	Sta. Monica Elementary School	1,000.00
7052	107660	Region IV-A	Batangas	Bancoro Elementary School	3,000.00
7069	107677	Region IV-A	Batangas	Natunuan North Elementary School	800.00
7074	107682	Region IV-A	Batangas	Sambat Elementary School	600.00
7130	107742	Region IV-A	Batangas	Miranda Elementary School	4,000.00
7178	107792	Region IV-A	Batangas	Mapulo Elementary School	124.00
7184	107798	Region IV-A	Batangas	Paaralang Elementarya ng San Isidro	666.00
7192	107806	Region IV-A	Batangas	Tilambo Elementary School	400.00
7217	107831	Region IV-A	Batangas	Luntal Elementary School	3,500.00
7223	107837	Region IV-A	Batangas	Santiago De Guzman Elementary School	4,000.00
33265	163511	Region IV-A	Batangas	Libjo Sapangan Elementary School	1,000.00
33267	163517	Region IV-A	Batangas	Martin Esperanza Elementary School	4,500.00
43168	342215	Region IV-A	Batangas	San Pascual Senior High School 2	600.00
45285	502311	Region IV-A	Batangas	Tambo Integrated School	500.00
6613	107201	Region IV-A	Batangas	Bernardo Ondo Memorial Elementary School	2,500.00
6615	107203	Region IV-A	Batangas	Pamiga Elementary School	2,000.00
6616	107204	Region IV-A	Batangas	Balangon Elementary School	2,500.00
6631	107221	Region IV-A	Batangas	Ping-as Coral Elementary School	900.00
6645	107237	Region IV-A	Batangas	Dr. Jose A. Alaras Elementary School	4,000.00
6648	107240	Region IV-A	Batangas	Lucban Elementary School	4,000.00
6651	107243	Region IV-A	Batangas	Patugo Elementary School	4,000.00
6660	107252	Region IV-A	Batangas	Magapi Elementary School	1,800.00
6662	107254	Region IV-A	Batangas	Malabanan Elementary School	1,800.00
6663	107255	Region IV-A	Batangas	Paligawan Elementary School	1,800.00
6675	107268	Region IV-A	Batangas	Cupang Elementary School	800.00
6686	107279	Region IV-A	Batangas	San Teodoro Elementary School	4,500.00
6727	107322	Region IV-A	Batangas	Encarnacion Elementary School	5,000.00
6728	107323	Region IV-A	Batangas	Gulod Elementary School	5,000.00
6736	107331	Region IV-A	Batangas	Enrique Zobel Elementary School	5,000.00
6737	107332	Region IV-A	Batangas	Florencio D. Firmante Elementary School	5,000.00
6740	107335	Region IV-A	Batangas	Balagbag Elementary School	2,500.00
6750	107345	Region IV-A	Batangas	Emmanuel Elementary School	2,500.00
6757	107352	Region IV-A	Batangas	Bungahan Elementary School	3,000.00
6762	107360	Region IV-A	Batangas	Panghayaan Elementary School	3,000.00
6763	107361	Region IV-A	Batangas	Quilo Elementary School	3,000.00
6764	107362	Region IV-A	Batangas	Sabang Elementary School	3,000.00
6771	107372	Region IV-A	Batangas	Buso-Buso Elementary School	5,500.00
6774	107375	Region IV-A	Batangas	Leviste Elementary School	4,500.00
6782	107384	Region IV-A	Batangas	Ticub Elementary School	5,500.00
6800	107402	Region IV-A	Batangas	Cumba Elementary School	3,500.00
6801	107403	Region IV-A	Batangas	Dayapan Elementary School	2,000.00
6817	107419	Region IV-A	Batangas	Payapa Ibaba Elementary School	2,500.00
6828	107430	Region IV-A	Batangas	Biga Elementary School	3,000.00
6832	107434	Region IV-A	Batangas	Jaybanga Elementary School	3,000.00
6846	107448	Region IV-A	Batangas	Soloc Elementary School	3,000.00
6847	107449	Region IV-A	Batangas	Anilao Elementary School	160.00
6854	107457	Region IV-A	Batangas	Malimatoc Elementary School	480.00
6859	107462	Region IV-A	Batangas	San Juan-Sto. Niño Elementary School	80.00
6865	107468	Region IV-A	Batangas	Bilucan Elementary School	3,500.00
6871	107474	Region IV-A	Batangas	San Gregorio Elementary School	3,500.00
6873	107476	Region IV-A	Batangas	San Juan Elementary School	3,500.00
6876	107479	Region IV-A	Batangas	San Juan Sitio Balayan Elementary School	3,500.00
6882	107485	Region IV-A	Batangas	Bubuyan Elementary School	2,500.00
6886	107489	Region IV-A	Batangas	Paaralang Elementarya ng Nangkaan	2,500.00
6903	107506	Region IV-A	Batangas	Latag Elementary School	1,200.00
6917	107520	Region IV-A	Batangas	Utod Elementary School	1,460.00
6924	107527	Region IV-A	Batangas	Castillo Elementary School	5,000.00
6938	107541	Region IV-A	Batangas	Antipolo Elementary School	3,000.00
6944	107548	Region IV-A	Batangas	Calantas Elementary School	3,000.00
6954	107558	Region IV-A	Batangas	Malaya Elementary School	2,000.00
6968	107574	Region IV-A	Batangas	Macalamcam B Elementary School	3,500.00
6970	107576	Region IV-A	Batangas	San Ignacio Elementary School	1,000.00
6976	107582	Region IV-A	Batangas	Tubahan Elementary School	1,800.00
6983	107590	Region IV-A	Batangas	Dagatan Elementary School	2,000.00
6997	107604	Region IV-A	Batangas	Bataan Elementary School	3,500.00
6999	107606	Region IV-A	Batangas	Don Eulogio Luistro Elementary School	1,000.00
7000	107607	Region IV-A	Batangas	Calabasahan Elementary School	1,500.00
7008	107615	Region IV-A	Batangas	Paaralang Elementarya Ng Janaojanao	700.00
7011	107618	Region IV-A	Batangas	Paaralang Elementarya ng Mabalano	500.00

7012	107619	Region IV-A	Batangas	Paaralang Elementary ng Marcal	500.00
7013	107620	Region IV-A	Batangas	Paaralang Elementary ng Muzon	900.00
7018	107625	Region IV-A	Batangas	Pinagbayanan Elementary School	3,500.00
7027	107634	Region IV-A	Batangas	Subukin Elementary School	3,500.00
7030	107637	Region IV-A	Batangas	Ticalan Elementary School	800.00
7037	107644	Region IV-A	Batangas	Calumpang East Elementary School	1,000.00
7038	107645	Region IV-A	Batangas	Calumpang Elementary School	1,000.00
7057	107665	Region IV-A	Batangas	Muntawin Elementary School	3,000.00
7059	107667	Region IV-A	Batangas	Sinturisan Elementary School	3,000.00
7073	107681	Region IV-A	Batangas	Resplandor Elementary School	1,000.00
7076	107684	Region IV-A	Batangas	San Mariano Elementary School	800.00
7175	107789	Region IV-A	Batangas	Bucal Elementary School	700.00
7198	107812	Region IV-A	Batangas	Papaya Elementary School	4,000.00
7200	107814	Region IV-A	Batangas	San Jose Elementary School	4,000.00
7216	107830	Region IV-A	Batangas	Lumbangan-Talon Elementary School	3,500.00
7363	107977	Region IV-A	Batangas	Putingkahoy Elementary School	4,000.00
33262	163508	Region IV-A	Batangas	San Guillermo Elementary School	4,000.00
43174	342222	Region IV-A	Batangas	Calantas Senior High School	1,800.00
2147	102290	Region IV-A	Batangas	Balimbing Elementary School	600.00
6618	107206	Region IV-A	Batangas	Barigon Elementary School	1,600.00
6622	107210	Region IV-A	Batangas	Panhulan Elementary School	800.00
6623	107211	Region IV-A	Batangas	Pansipit Elementary School	800.00
6636	107227	Region IV-A	Batangas	Catan Elementary School	4,000.00
6641	107233	Region IV-A	Batangas	Dilao Elementary School	4,000.00
6643	107235	Region IV-A	Batangas	Doña Asuncion Martinez Memorial Elementary School	4,000.00
6649	107241	Region IV-A	Batangas	Jose Chua Ben Chong Memorial Elementary School	4,000.00
6657	107249	Region IV-A	Batangas	Juan C. De Lunas Memorial Elementary School	4,000.00
6665	107257	Region IV-A	Batangas	Solis Elementary School	1,800.00
6668	107261	Region IV-A	Batangas	Balayong Elementary School	700.00
6674	107267	Region IV-A	Batangas	Colvo Elementary School	2,000.00
6676	107269	Region IV-A	Batangas	Durungao Elementary School	700.00
6678	107271	Region IV-A	Batangas	Locloc Elementary School	2,500.00
6681	107274	Region IV-A	Batangas	New Danglayan - Sto. Domingo Elementary School	5,000.00
6687	107280	Region IV-A	Batangas	Sinala Elementary School	5,000.00
6722	107317	Region IV-A	Batangas	Bucal Elementary School	5,000.00
6725	107320	Region IV-A	Batangas	Carlota Elementary School	5,000.00
6726	107321	Region IV-A	Batangas	Carretonan Elementary School	5,000.00
6731	107326	Region IV-A	Batangas	Paraiso Elementary School	5,000.00
6745	107340	Region IV-A	Batangas	Ramon Paterno Memorial Elementary School	5,000.00
6747	107342	Region IV-A	Batangas	Dalipit Elementary School	900.00
6759	107354	Region IV-A	Batangas	Gregorio Sison Memorial Elementary School	1,000.00
6776	107377	Region IV-A	Batangas	Niyugan Elementary School	5,800.00
6777	107378	Region IV-A	Batangas	Paliparan Elementary School	5,700.00
6780	107382	Region IV-A	Batangas	San Gregorio Elementary School - Annex	5,800.00
6784	107386	Region IV-A	Batangas	Gulod Elementary School	2,000.00
6785	107387	Region IV-A	Batangas	Marcos Catibog Memorial Elementary School	2,000.00
6792	107394	Region IV-A	Batangas	V. Ornales Memorial Elementary School	2,000.00
6794	107396	Region IV-A	Batangas	Bagong Paraiso Elementary School	3,000.00
6802	107404	Region IV-A	Batangas	Dita Elementary School	2,000.00
6806	107408	Region IV-A	Batangas	Kapito Elementary School	4,000.00
6813	107415	Region IV-A	Batangas	Masalisi Elementary School	2,000.00
6815	107417	Region IV-A	Batangas	Niogan Elementary School	2,000.00
6822	107424	Region IV-A	Batangas	San Isidro Labac Elementary School	2,500.00
6824	107426	Region IV-A	Batangas	Apar Elementary School	3,000.00
6827	107429	Region IV-A	Batangas	Banalo Elementary School	2,500.00
6831	107433	Region IV-A	Batangas	Calumpit Elementary School	3,000.00
6835	107437	Region IV-A	Batangas	Mabilog Na Bundok Elementary School	2,500.00
6836	107438	Region IV-A	Batangas	Malabrigo Elementary School	2,500.00
6841	107443	Region IV-A	Batangas	Pinaghawan Elementary School	3,000.00
6842	107444	Region IV-A	Batangas	Punas Elementary School	3,000.00
6844	107446	Region IV-A	Batangas	San Nicolas Elementary School	3,000.00
6856	107459	Region IV-A	Batangas	P. Anahao Elementary School	280.00
6860	107463	Region IV-A	Batangas	San Teodoro Elementary School	480.00
6862	107465	Region IV-A	Batangas	Sta. Mesa Elementary School	160.00
6877	107480	Region IV-A	Batangas	Paaralang Elementary ng Bayorbor	2,500.00
6880	107483	Region IV-A	Batangas	San Sebastian Elementary School	2,500.00
6881	107484	Region IV-A	Batangas	Paaralang Elementary Ng Loob	2,500.00
6901	107504	Region IV-A	Batangas	Kaylaway II Elementary School	990.00
6902	107505	Region IV-A	Batangas	Kayrilaw Elementary School	900.00
6905	107508	Region IV-A	Batangas	Malapad Na Bato Elementary School	850.00
6906	107509	Region IV-A	Batangas	Mataas Na Pulo Elementary School	700.00

6907	107510	Region IV-A	Batangas	Maugat Elementary School	2,400.00
6914	107517	Region IV-A	Batangas	Pingkian Elementary School	800.00
6921	107524	Region IV-A	Batangas	Paaralang Elementary ng Banaybanay	5,000.00
6927	107530	Region IV-A	Batangas	Maugat East Elementary School	5,000.00
6940	107543	Region IV-A	Batangas	Balibago Elementary School	3,500.00
6945	107549	Region IV-A	Batangas	Colongan Elementary School	1,000.00
6946	107550	Region IV-A	Batangas	Compradia Elementary School	3,500.00
6952	107556	Region IV-A	Batangas	Paaralang Elementary ng Mabunga	2,000.00
6953	107557	Region IV-A	Batangas	Macalamcam Elementary School	3,500.00
6955	107559	Region IV-A	Batangas	Malinao Elementary School	5,000.00
6962	107567	Region IV-A	Batangas	Palakpak Elementary School	5,000.00
6971	107577	Region IV-A	Batangas	San Isidro Elementary School	3,500.00
6975	107581	Region IV-A	Batangas	Tiquiwan Elementary School	3,500.00
6979	107585	Region IV-A	Batangas	Bagong Pook Elementary School	1,000.00
6989	107596	Region IV-A	Batangas	Salaban Elementary School	1,000.00
6993	107600	Region IV-A	Batangas	Abung Elementary School	3,500.00
6996	107603	Region IV-A	Batangas	Barualte Elementary School	3,500.00
7003	107610	Region IV-A	Batangas	Catmon Elementary School	3,500.00
7004	107611	Region IV-A	Batangas	Coloconto Elementary School	3,500.00
7006	107613	Region IV-A	Batangas	Hugom Elementary School	3,500.00
7007	107614	Region IV-A	Batangas	Imelda Elementary School	3,500.00
7016	107623	Region IV-A	Batangas	Palingowak Elementary School	3,500.00
7029	107636	Region IV-A	Batangas	Talahiban II Elementary School	3,500.00
7032	107639	Region IV-A	Batangas	Abiacao Elementary School	1,000.00
7033	107640	Region IV-A	Batangas	Balite Primary School	1,000.00
7035	107642	Region IV-A	Batangas	Boboy Elementary School	1,000.00
7036	107643	Region IV-A	Batangas	Bontiw Elementary School	1,000.00
7042	107650	Region IV-A	Batangas	Muzon Elementary School	500.00
7044	107652	Region IV-A	Batangas	San Isidro Elementary School	1,000.00
7047	107655	Region IV-A	Batangas	Taliba Elementary School	500.00
7048	107656	Region IV-A	Batangas	Talon Elementary School	1,000.00
7049	107657	Region IV-A	Batangas	Tungat Elementary School	1,000.00
7056	107664	Region IV-A	Batangas	Maabud Elementary School	3,000.00
7061	107669	Region IV-A	Batangas	Banaba Elementary School	1,000.00
7063	107671	Region IV-A	Batangas	Gelerang Kawayan Elementary School	1,000.00
7065	107673	Region IV-A	Batangas	Kaingin Elementary School	1,000.00
7067	107675	Region IV-A	Batangas	Malakimpook Elementary School	700.00
7068	107676	Region IV-A	Batangas	Mataas Na Lupa - Palsahingin Elementary School	650.00
7070	107678	Region IV-A	Batangas	Natunuan South Elementary School	1,000.00
7071	107679	Region IV-A	Batangas	Pook Ng Kapitan Elementary School	300.00
7072	107680	Region IV-A	Batangas	Pook Ni Banal Elementary School	1,000.00
7080	107688	Region IV-A	Batangas	Calumala Elementary School	500.00
7084	107692	Region IV-A	Batangas	Saimsim Elementary School	2,000.00
7111	107721	Region IV-A	Batangas	Aguedo Lota Asinas Memorial Elementary School	500.00
7115	107726	Region IV-A	Batangas	Carmino Biscocho Memorial Elementary School	920.00
7117	107729	Region IV-A	Batangas	Halang Elementary School	500.00
7120	107732	Region IV-A	Batangas	Latag Elementary School	500.00
7121	107733	Region IV-A	Batangas	Luntal Elementary School	500.00
7174	107788	Region IV-A	Batangas	Bilogo Elementary School	231.00
7177	107791	Region IV-A	Batangas	Paaralang Elementary ng Laurel	270.00
7179	107793	Region IV-A	Batangas	Pag-asa Elementary School	324.00
7180	107794	Region IV-A	Batangas	Panghayaan Elementary School	500.00
7182	107796	Region IV-A	Batangas	Bacao Elementary School	270.00
7185	107799	Region IV-A	Batangas	San Marcelino Elementary School	430.00
7187	107801	Region IV-A	Batangas	Sto. Nino Elementary School	290.00
7188	107802	Region IV-A	Batangas	Conde Elementary School	430.00
7190	107804	Region IV-A	Batangas	Mabayabas Elementary School	444.00
7191	107805	Region IV-A	Batangas	Mataas na Lupa Elementary School	484.00
7193	107807	Region IV-A	Batangas	Banalo Elementary School	3,000.00
7197	107811	Region IV-A	Batangas	Marikaban Elementary School	2,000.00
7201	107815	Region IV-A	Batangas	San Juan Elementary School	3,500.00
7203	107817	Region IV-A	Batangas	Sto. Tomas Elementary School	3,500.00
7207	107821	Region IV-A	Batangas	Bayudbud Elementary School	4,000.00
7209	107823	Region IV-A	Batangas	Dalima Elementary School	4,000.00
7210	107824	Region IV-A	Batangas	Dao Elementary School	4,000.00
7213	107827	Region IV-A	Batangas	Guinhawa Elementary School	3,500.00
7219	107833	Region IV-A	Batangas	Mataywanak Elementary School	3,700.00
7222	107836	Region IV-A	Batangas	San Jose Elementary School	4,200.00
33258	163503	Region IV-A	Batangas	Maligaya Elementary School	3,500.00
33259	163504	Region IV-A	Batangas	Padre Castillo Elementary School	500.00
33260	163505	Region IV-A	Batangas	Antonio Bonsol Elementary School	500.00

3462	103685	Region IV-A	Batangas	Manghiniao I Elementary School	3,500.00
6621	107209	Region IV-A	Batangas	Mahabang Gutod Elementary School	700.00
6638	107230	Region IV-A	Batangas	Troadio A. Frontera Memorial Elementary School	4,000.00
6640	107232	Region IV-A	Batangas	Dao Elementary School	4,000.00
6666	107258	Region IV-A	Batangas	Alagao-Malindig Elementary School	5,000.00
6679	107272	Region IV-A	Batangas	Manalupang - San Vicente Elementary School	800.00
6682	107275	Region IV-A	Batangas	Pitugo Elementary School	1,500.00
6733	107328	Region IV-A	Batangas	Luya Elementary School	5,000.00
6778	107379	Region IV-A	Batangas	Pantay Elementary School	5,800.00
6805	107407	Region IV-A	Batangas	Humayingan Elementary School	4,000.00
6823	107425	Region IV-A	Batangas	Tanag Elementary School	4,500.00
6830	107432	Region IV-A	Batangas	Calo Elementary School	3,000.00
6839	107441	Region IV-A	Batangas	Nagtaluntong Elementary School	2,500.00
6843	107445	Region IV-A	Batangas	San Miguel Elementary School	2,500.00
6845	107447	Region IV-A	Batangas	Sawang Elementary School	2,500.00
6850	107452	Region IV-A	Batangas	Laurel Elementary School	480.00
6853	107456	Region IV-A	Batangas	Mainit Elementary School	480.00
6855	107458	Region IV-A	Batangas	Nag-iba Elementary School	480.00
6972	107578	Region IV-A	Batangas	Leon M. Manigbas Elementary School	3,500.00
6973	107579	Region IV-A	Batangas	Tilaga Elementary School	7,500.00
7039	107646	Region IV-A	Batangas	Durungao Elementary School	1,000.00
7081	107689	Region IV-A	Batangas	Jorge M. Atienza Elementary School	3,500.00
7186	107800	Region IV-A	Batangas	Guinhawa Elementary School	1,000.00
7194	107808	Region IV-A	Batangas	Corona Elementary School	2,000.00
7195	107809	Region IV-A	Batangas	Gamaw Elementary School	2,000.00
7196	107810	Region IV-A	Batangas	Makawayan Elementary School	2,000.00
7199	107813	Region IV-A	Batangas	Pisa Elementary School	2,000.00
7204	107818	Region IV-A	Batangas	Talahib Elementary School	2,000.00
7220	107834	Region IV-A	Batangas	Julian Castillo Memorial Elementary School	4,000.00
33261	163507	Region IV-A	Batangas	Sucol Elementary School	4,000.00
33264	163510	Region IV-A	Batangas	Wenceslao I, Llana Memorial School	4,000.00
40317	305485	Region IV-A	Batangas	Mayuro Senior High School	1,200.00
41338	307721	Region IV-A	Batangas	Pacita Ramos Mendoza Memorial National High School	1,000.00
41343	307726	Region IV-A	Batangas	Apolinario Mabini National High School	480.00
6770	107370	Region IV-A	Batangas	Bignay Elementary School	5,800.00
6837	107439	Region IV-A	Batangas	Malapad Na Parang Elementary School	2,500.00
6885	107488	Region IV-A	Batangas	Upa Primary School	2,500.00
7181	107795	Region IV-A	Batangas	Piña Elementary School	430.00
7214	107828	Region IV-A	Batangas	Gumapac Barangay School	4,000.00
6669	107262	Region IV-A	Batangas	San Diego Elementary School	2,500.00
6723	107318	Region IV-A	Batangas	Calambuyan Elementary School	5,000.00
6857	107460	Region IV-A	Batangas	Panay Elementary School	680.00
7040	107647	Region IV-A	Batangas	Loctoc Elementary School	1,000.00
7043	107651	Region IV-A	Batangas	San Antonio Elementary School	500.00
40784	305990	Region IV-A	Batangas	Luta Sur National High School	3,500.00
6684	107277	Region IV-A	Batangas	San Pablo Elementary School	3,000.00
6742	107337	Region IV-A	Batangas	Calumayin Elementary School	2,500.00
6748	107343	Region IV-A	Batangas	Don Juan Elementary School	2,500.00
6753	107348	Region IV-A	Batangas	Lumampao Elementary School	2,500.00
6829	107431	Region IV-A	Batangas	Bignay Primary School	3,000.00
6840	107442	Region IV-A	Batangas	Nagtoctoc Elementary School	3,000.00
6851	107453	Region IV-A	Batangas	Ligaya Primary School	480.00
6858	107461	Region IV-A	Batangas	San Jose Elementary School	180.00
7050	107658	Region IV-A	Batangas	Abelo Elementary School	3,000.00
7055	107663	Region IV-A	Batangas	Hipit Elementary School	3,000.00
7079	107687	Region IV-A	Batangas	Burot Elementary School	800.00
32730	137178	Region IV-A	Batangas	Timoteo D. Aguila Elementary School	4,000.00
40535	305718	Region IV-A	Batangas	Basilio S. Marasigan Memorial National High School	3,000.00
40551	305737	Region IV-A	Batangas	Libato National High School	500.00
6746	107341	Region IV-A	Batangas	Dalipit East Bo. School	2,500.00
7041	107649	Region IV-A	Batangas	Mahabang Parang Elementary School	1,000.00
7202	107816	Region IV-A	Batangas	San Pedro Elementary School	2,000.00
7205	107819	Region IV-A	Batangas	Bago Primary School	2,000.00
40547	305730	Region IV-A	Batangas	Pulangbato National High School	1,000.00
40940	306190	Region IV-A	Batangas	San Isidro-Malvar Senior High School	3,500.00
40971	306224	Region IV-A	Batangas	Nasugbu National High School	
41050	306337	Region IV-A	Batangas	Santiago Malvar Senior High School	
41105	306399	Region IV-A	Batangas	CALATAGAN 2.0 NATIONAL HIGH SCHOOL	5,000.00
	107451	Region IV-A	Batangas	Gasang Elementary School	120.00
					1,654,117.00

**LAPEL VOICE AMPLIFIERS FOR CLASSROOM INSTRUCTION
ALLOCATION LIST BY SCHOOL (CALACA CITY)**

No	School ID	Region	Division	School Name	AMOUNT FOR HAULING DIVISION OFFICE TO RECIPIENT SCHOOL
6712	107306	Region IV-A	Batangas	Salong Elementary School	1,500.00
6696	107290	Region IV-A	Batangas	Camastilisan Elementary School	1,500.00
6710	107304	Region IV-A	Batangas	Puting Bato Elementary School	1,500.00
36115	301093	Region IV-A	Batangas	Cahil National High School	2,000.00
45465	502499	Region IV-A	Batangas	Calantas Integrated School	4,000.00
41341	307724	Region IV-A	Batangas	Lumbang na Matanda National High School	1,500.00
6690	107283	Region IV-A	Batangas	Bagong Tubig Elementary School	1,200.00
6689	107282	Region IV-A	Batangas	Baclas Elementary School	3,500.00
6701	107295	Region IV-A	Batangas	Lumbang Calzada Elementary School	2,000.00
6703	107297	Region IV-A	Batangas	Lumbang na Matanda Elementary School	1,700.00
6709	107303	Region IV-A	Batangas	Maria J. Lopez Elementary School	3,500.00
6713	107307	Region IV-A	Batangas	Sinisian Elementary School	2,000.00
6693	107286	Region IV-A	Batangas	Cahil Elementary School	1,500.00
6706	107300	Region IV-A	Batangas	Matipok Elementary School	1,500.00
6708	107302	Region IV-A	Batangas	Pedro A. Paterno Elementary School	1,000.00
6717	107311	Region IV-A	Batangas	Tamayo Elementary School	1,500.00
6691	107284	Region IV-A	Batangas	Bambang Elementary School	1,500.00
6695	107289	Region IV-A	Batangas	Caluangan Elementary School	3,500.00
6697	107291	Region IV-A	Batangas	Coral Ni Bacal Elementary School	3,500.00
6700	107294	Region IV-A	Batangas	Loma Elementary School	1,500.00
6702	107296	Region IV-A	Batangas	Lumbang na Bata Elementary School	1,500.00
6704	107298	Region IV-A	Batangas	Madalunot Elementary School	1,500.00
6707	107301	Region IV-A	Batangas	Niyugan Elementary School	2,500.00
6711	107305	Region IV-A	Batangas	Puting Kahoy Elementary School	1,500.00
6715	107309	Region IV-A	Batangas	Taklang Anak Elementary School	1,500.00
6716	107310	Region IV-A	Batangas	Talisay Elementary School	1,000.00
6692	107285	Region IV-A	Batangas	Bisaya Elementary School	2,000.00
6699	107293	Region IV-A	Batangas	Dila Elementary School	1,500.00
6705	107299	Region IV-A	Batangas	Matala Elementary School	1,500.00
6714	107308	Region IV-A	Batangas	Sugod Elementary School	3,500.00
6718	107312	Region IV-A	Batangas	Timbain Elementary School	1,500.00
6849	107451	Region IV-A	Batangas	Gasang Elementary School	120.00
36100	301078	Region IV-A	Batangas	Batangas Province Science High School	2,000.00
40421	305596	Region IV-A	Batangas	Puting Kahoy National High School	1,500.00

64,520.00



Republic of the Philippines
Department of Education

JOINT MEMORANDUM

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL AND DIVISION INFORMATION AND
TECHNOLOGY OFFICERS
REGIONAL AND DIVISION SUPPLY OFFICERS
REGIONAL AND DIVISION PLANNING OFFICERS
PUBLIC ELEMENTARY AND SECONDARY SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : **ATTY. FATIMA LIPP D. PANONTONGAN**
Undersecretary and Chief of Staff
Office of the Secretary and Procurement

ATTY. MARCELINO G. VELOSO III
Assistant Secretary
Information and Communications Technology

SUBJECT : **GUIDELINES ON THE ALLOCATION AND UTILIZATION OF
THE PROGRAM SUPPORT FUND (PSF) AND RELATED
PROCEDURES FOR THE HAULING AND DELIVERY OF LAPEL
VOICE AMPLIFIERS FOR CLASSROOM INSTRUCTION**

DATE : **20 May 2026**

1. Purpose and Rationale

- 1.1. An ongoing Department of Education (DepEd) procurement is underway for lapel voice amplifiers intended to support classroom instruction.
- 1.2. Prior to the delivery of these devices to the Schools Division Offices (SDOs), DepEd will download DepEd Computerization Program-Program Support Fund (DCP-PSF) to enable SDOs to cover the hauling, transport, and last-mile delivery of the devices to the identified recipient public schools.
- 1.3. This Memorandum sets out the policy guidance and procedures for the downloading and utilization of the DCP-PSF for these delivery-related activities.
- 1.4. The last-mile distribution to recipient schools is a critical implementation phase of an ICT-supported instructional intervention under FY 2025 DCP-

SAGIP Continuing Fund, ensuring that the devices reach classrooms promptly and safely for effective use by teachers.

2. Fund Source and Downloading

- 2.1. The funds to be utilized by the field offices to follow this Memorandum shall be derived from the FY 2025 DCP-SAGIP Continuing Funds, which is valid until 31 December 2026.
- 2.2. The total amount of PSF to be utilized under this Memorandum shall be Forty-Five Million Thirty-Nine Thousand Nine Hundred Thirty-One and 86/100 Pesos (PhP 45,039,931.86).
- 2.3. PSF shall be initially downloaded from the Central Office to the Regional Offices. Then the corresponding sub-AROs shall be released from the respective Regional Offices to their Schools Division Offices following the attached allocation list ([Annex A](#)).

3. Scope and Coverage

- 3.1. These Guidelines apply to all Regional Offices (ROs) and all SDOs receiving lapel voice amplifiers under the above-stated procurement project.
- 3.2. The downloaded Program Support Fund, classified as Maintenance and Other Operating Expenses (MOOE), shall be utilized exclusively for division-level hauling, transport, handling, and delivery activities necessary to ensure that the procured devices reach the intended recipient schools.
- 3.3. These Guidelines do not authorize the procurement of lapel devices, which remains covered by a separate contractual arrangement.

4. Allocation Criteria and Quantity Derivation

- 4.1. The number of lapel voice amplifiers allocated to each SDO is derived directly from the total number of classroom teachers in recipient public schools as recorded in the 30 January 2025 Beginning of School Year (BOSY) Enrollment from the Basic Education Information System (BEIS).
- 4.2. The allocation follows a one-to-one (1:1) distribution ratio to ensure that every teacher in the identified recipient schools receives the necessary instructional support tool.
- 4.3. The detailed breakdown showing the teacher count per division and the corresponding expected quantities per SDO is provided in [Annex B](#) of this Memorandum.
- 4.4. To accommodate any additional classroom teacher recipient who may not have been included in the initial allocation, the SDOs shall send to the ICTS-Technology Infrastructure Division within fifteen (15) calendar days from the issuance of this Memorandum, an additional list of teacher recipients within their jurisdiction that have not been included in the initial allocation list. The additional list shall be used for the purpose of finalizing the repeat order for lapels, using available funds of ICTS. The guidelines for

this repeat order shall be released through a subsequent issuance, as necessary.

5. Policy Statement and Authorization

5.1. DepEd authorizes the use of DCP-PSF for the hauling and delivery of ICT instructional equipment to recipient schools, subject to applicable government budgeting, accounting, auditing, and procurement rules.

5.2. Utilization of funds shall be governed by the following principles:

5.2.1. All expenses must be essential and directly linked to delivery activities.

5.2.2. SDOs must prioritize the safe handling and security of devices to prevent damage or loss during transit.

5.2.3. Full documentation and transparency must be maintained at all governance levels.

6. Eligible and Non-Eligible Expenses

6.1. *Eligible Expenses.* Recipient offices may utilize the PSF for the following hauling-related costs:

6.1.1. Engagement of third-party logistics (3PL) providers, professional hauling services, and outsourced manpower for physical handling, loading, and unloading subject to applicable procurement laws, rules and regulations;

6.1.2. Fuel and consumables for SDO-owned vehicles used specifically for delivery operations;

6.1.3. Rental or lease of delivery vehicles, including driver fees and associated fuel costs for the duration of the hire;

6.1.4. Procurement of packing, handling, and protective materials to safeguard devices from environmental hazards during transit;

6.1.5. Per diem, meal allowance and travel-related expenses of authorized SDO personnel overseeing field distribution; and/or

6.1.6. Other ancillary expenses directly and exclusively necessary for the safe and complete delivery of the devices, as duly justified and certified by the Schools Division Superintendent.

6.2. *Non-Eligible Expenses.* The PSF shall not be used for:

6.2.1. Procurement, replacement, or repair of lapel units;

6.2.2. Acquisition of motor vehicles or transport assets of any kind; or

6.2.3. Payment of honoraria.

7. Receipt, Inspection, Storage, and Custody Procedures at SDO Level

To ensure proper receipt, inspection, acceptance, custody, and documentation of the delivered items, all SDOs shall observe the following protocols:

7.1. Pre-Receipt Preparations

7.1.1. Prior to the scheduled delivery of lapel voice amplifiers, the SDOs shall undertake the following preparatory measures:

7.1.1.1. Designate the Division Inspectorate Team and ensure the presence of the Division Supply Officer or any duly authorized representative to perform the delivery inspection and receipt.

7.1.1.2. Prepare a secure, access-controlled, and weather-protected staging area suitable for the temporary holding and inspection of delivered devices. Ensure adequate space for counting, testing, and documentation.

7.1.1.3. Ready all required inspection, acceptance, and accountability forms, specifically the Inspection and Acceptance Report (IAR) and the Inventory Transfer Report (ITR), which shall be completed and signed by the Inspectorate Team and the Division Supply Officer in accordance with applicable government rules.

7.1.1.4. Assign a temporary custodian responsible for safeguarding the devices pending completion of formal acceptance procedures.

7.2. Receiving and Initial Inspection

7.2.1. Upon arrival of the lapel voice amplifiers at the SDO, the Division Supply Officer or duly authorized representative shall perform the following steps to establish the baseline physical condition, completeness, and documentary validity of the delivery:

7.2.1.1. Capture photo documentation of the delivery vehicle (including plate number), the external condition of the packages, and the unloading process as part of the audit trail.

7.2.1.2. Receive the Delivery Receipt (DR) from the supplier and verify that it accurately reflects the Name of Supplier, Date of Delivery, Description of Goods, and Quantity Delivered, consistent with the approved allocation for the SDO.

7.2.1.3. Conduct an actual physical count of boxes and/or units and verify their external condition to determine preliminary compliance with quantity and packaging integrity.

7.2.1.4. Where damage, shortage, tampering, or discrepancy is observed, the Supply Officer shall immediately annotate the DR, prepare an Incident Report or Notice of Non-

Conformance, and secure the signatures of both the Supply Officer and the supplier's authorized representative at the time of delivery.

- 7.2.1.5. Sign the DR, with appropriate notations when applicable, and immediately transmit the documents and items to the Division Inspectorate Team to initiate formal technical inspection and acceptance procedures.

7.3. Inspection and Acceptance Protocols

7.3.1. Immediately after delivery acceptance, the Division Inspectorate Team shall initiate and complete the formal inspection of the delivered items within twenty-four (24) hours from receipt, or as soon as practicable for bulk or geographically challenged deliveries, with written justification, to confirm technical conformity, completeness, and operability, in strict compliance with DepEd Order No. 004, s. 2024.

7.3.1.1. Conduct functional testing of the units to ensure operability, utilizing statistically valid sampling or 100% inspection as appropriate, under DepEd Order No. 004, s. 2024

7.3.1.2. Items found to be defective or non-compliant with specifications shall be rejected at the time of inspection and processed for immediate replacement or rectification by the supplier within a maximum of seven (7) calendar days from the receipt of the Notice of Rejection, consistent with procurement and contract provisions.

7.3.1.3. For items found compliant, the Inspectorate Team shall sign the IAR as a formal recommendation for final acceptance by the Division Supply Officer.

7.3.1.4. Upon validation of the IAR, the Division Supply Officer shall sign the IAR to signify formal acceptance and subsequently accomplish and sign the ITR.

7.4. Storage, Custody, and Handling Controls

7.4.1. Pending distribution to recipient schools, the SDO shall implement the following safeguarding measures:

7.4.1.1. Document the formal transfer of accountability from the temporary custodian to the designated Division Property Custodian through the signing of the Inventory Transfer Report (ITR) immediately upon completion of the inspection and acceptance phase.

7.4.1.2. Establish and maintain a division - level serial number master list of all received lapel voice amplifiers, pending encoding or validation in the DCP Portal. Once encoded and validated, the DCP Portal shall serve as the official

electronic asset record, while the division master list shall serve as supporting reconciliation document.

- 7.4.1.3. Maintain clear custody and accountability of all received units under the Division Property Custodian, who shall be responsible for the items until they are officially received by the recipient schools.
- 7.4.1.4. Enforce strict access control within the storage or staging area. Restrict entry to authorized personnel only to prevent unauthorized handling, tampering, or removal of the devices.
- 7.4.1.5. Observe appropriate handling and stacking procedures, including keeping items in a weather-protected and dry environment, to maintain device integrity and prevent physical damage prior to the final hauling and delivery process.

8. DCP Portal Encoding and Asset Data Management

8.1. Division-Level Asset Baseline

- 8.1.1. The Division Supply Officer shall maintain the division-level serial number master list of all received lapel voice amplifiers, recording supplier serial numbers, quantities received, and dates of receipt. This master list shall serve as the authoritative division reconciliation document until records are encoded and validated in the DCP Portal. The Division Supply Officer is accountable for ensuring the master list is complete, accurate, and reconciled with signed Delivery Receipts (DR), Inspection and Acceptance Reports (IAR), and Inventory Transfer Reports (ITR).

8.2. School-Level Receipt and Teacher-Level Issuance Encoding

- 8.2.1. School-level receipt and teacher-level issuance data shall be encoded or submitted by the School Property Custodian, school ICT coordinator, or other duly authorized school personnel. All school-level entries must be supported by signed school-level receipt, custody, and issuance documents and validated by the Division Supply Officer prior to final acceptance in the DCP Portal. The Division Supply Officer shall require correction of incomplete, inconsistent, or erroneous school entries and shall retain copies of supporting documents for audit and reconciliation.

8.3. Transition of Encoding Responsibility from DITO to Division Supply Officer

- 8.3.1. Responsibility for DCP Portal encoding and updating of lapel voice amplifier asset records shall transition from the Division Information Technology Officer (DITO) to the Division Supply Officer to reflect property custody and accountability. The transition period shall cover the first thirty (30) calendar days

from the start of school-level distribution, or until the Division Supply Officer has been provided DCP Portal access and completed the initial encoding of received and distributed units, whichever comes later. The Schools Division Superintendent (SDS) shall ensure the transition does not delay hauling, school-level delivery, portal updating, liquidation, or submission of accomplishment reports.

8.4. DITO Technical Support Role

8.4.1. During and after the transition, the DITO shall provide technical assistance to the Division Supply Officer, Division Planning Officer, and authorized school personnel on DCP Portal access, user permissions, encoding procedures, report generation, data extraction, correction of encoding errors, and troubleshooting. The DITO shall assist in reconciling portal entries with signed DR, IAR, ITR, ICS, approved allocation lists, school-level receipt documents, and teacher-level issuance records, but shall not assume property custody or final encoding accountability.

8.5. Access of Division Planning Officer to DCP Portal Reports

8.5.1. The Division Planning Officer shall be granted view and extraction access to relevant DCP Portal reports for planning, monitoring, validation, and reconciliation purposes only. Such access is limited to supporting planning and reporting functions and does not transfer asset custody or property accountability from the Division Supply Officer or accountable school personnel. The Division Planning Officer shall use portal extracts to reconcile distribution status with BEIS/EBEIS and to prepare inputs for the Hauling Accomplishment Report.

9. Roles and Responsibilities

9.1. Regional Offices / Regional Information Technology Officers (RITOs)

9.1.1. Coordinate and monitor SDO compliance with these Guidelines and ensure synchronization of regional data with division-level reports.

9.1.2. Provide technical assistance on shared templates and monitoring systems.

9.1.3. Validate SDO deliverables and liquidation reports before endorsement to the Central Office.

9.2. Schools Division Superintendents (SDS)

9.2.1. Serve as lead implementers accountable for full execution of the hauling and distribution project.

- 9.2.2. Ensure timely submission of all deliverables, completion of the DCP Portal encoding transition, and resolution of implementation bottlenecks.
- 9.3. Division Supply Officers
- 9.3.1. Lead physical receipt, safekeeping, handling, dispatch, and turnover of lapel voice amplifiers from the SDO staging area to recipient schools.
- 9.3.2. Maintain the division-level serial number master list and custody, release, and issuance logs.
- 9.3.3. Encode and validate division- and school-level asset records in the DCP Portal and ensure all portal entries are reconciled with signed DR, IAR, ITR, and school-level documents.
- 9.3.4. Immediately document and report any shortage, damage, tampering, loss, or portal-data discrepancy.
- 9.4. Division Information Technology Officers (DITOs)
- 9.4.1. Provide technical assistance on DCP Portal access, user permissions, encoding procedures, report generation, data extraction, and troubleshooting.
- 9.4.2. Assist during the transition phase in reconciling portal entries with physical documents and support validation of portal-generated reports.
- 9.4.3. Continue to coordinate with ICTS-TID for system administration issues.
- 9.5. Division Planning Officers
- 9.5.1. Monitor implementation against the division's approved plan and maintain the division-level implementation tracker.
- 9.5.2. Use DCP Portal extracts to validate school-level delivery and issuance status and reconcile actual distribution with approved allocations.
- 9.5.3. Consolidate division-level status updates and inputs for the Hauling Accomplishment Report.
- 9.6. School Heads
- 9.6.1. Ensure availability of authorized school personnel to receive devices and accomplish required school-level receipt, custody, and issuance documents.
- 9.6.2. Designate or confirm the School Property Custodian or school ICT coordinator responsible for school-level DCP Portal encoding and validation.

- 9.6.3. Ensure quantities encoded in the DCP Portal match physical receipts and immediately report discrepancies to the Division Supply Officer, with copies to the DITO and Division Planning Officer.
- 9.7. School Property Custodians / Authorized School Personnel
 - 9.7.1. Perform school-level receipt, custody, and teacher-level issuance encoding in the DCP Portal as authorized.
 - 9.7.2. Ensure issuance to teachers is documented through appropriate accountability forms and that records are consistent with signed turnover and receipt documents.
 - 9.7.3. Report any shortage, damage, loss, or encoding issue to the School Head and Division Supply Officer without delay.
- 9.8. Lapel voice amplifiers shall remain government property and shall be issued for official instructional use. The School Head shall ensure that issuance to teachers is documented through the appropriate accountability form, subject to applicable property rules. In case of transfer, separation, reassignment, loss, or damage, the School Head and School Property Custodian shall process the necessary return, reassignment, reporting, or accountability action under existing rules.
10. Compliance and Accountability
 - 10.1. All undertakings shall be subject to applicable government procurement, budgeting, accounting, and auditing rules.
 - 10.2. The SDOs shall submit a Hauling Accomplishment Report ([Annex C](#)), including expenditure summaries and implementation photos, to the ICTS-TID and copy furnish the ROs within sixty (60) days after all lapel deliveries are completed.
 - 10.3. SDOs shall upload the digital or scanned copies of the signed IAR, DR, and ITR in PDF format to the following link: <https://bit.ly/DepEdLapel>.
 - 10.4. SDOs shall maintain digital and physical copies of disbursement vouchers, official receipts, trip tickets, and delivery certification reports for post-audit.
 - 10.5. Compliance with reporting, documentation, and asset data requirements shall be considered in implementation monitoring, readiness assessment, and technical assistance planning for future ICT-related activities, without prejudice to applicable budgeting, accounting, and program allocation rules.
11. For any query or clarification, kindly coordinate with the ICTS-TID through telephone number 02-8633-2363 or via email at icts.tid@deped.gov.ph.
12. For immediate dissemination and compliance.



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

For: EUR 210
6-24-2026



June 24, 2026

CARLITO D. ROCAFORT
Director IV

RECEIVED
JUN 24 2026

Through: **MARITES L. GLORIA**
Chief, Finance Division

BY:

Sir:


This is to respectfully request your approval for the downloading of funds amounting to **Five Million Eight Hundred Thirty-Seven Thousand Eight Hundred Eighty-Eight Pesos and Thirty-Three Centavos (Php 5,837,888.33)**, as indicated in **SARO No. OSEC-4A-26-02675**, intended for the hauling and delivery of lapel voice amplifiers.

Attached are the following documents for reference and appropriate action:

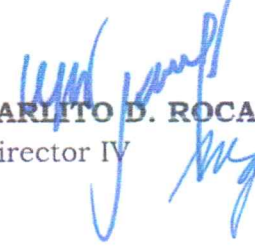
1. **Joint Memorandum on the Guidelines for the Allocation and Utilization of the Program Support Fund (PSF) and Related Procedures for the Hauling and Delivery of Lapel Voice Amplifiers for Classroom Instruction;** and
2. **Allocation Matrix per Schools Division Office (SDO)**, indicating the corresponding funding allocation for each division.

Your favorable consideration and approval of this request will be highly appreciated. Thank you very much.

Very Truly yours,


REY M. VALENZUELA
ITO 1

Approved:


CARLITO D. ROCAFORT
Director IV



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



Certificate No. PHP QMS
22 93 0085

SDO	No of Schools	No of Units	Amount
Antipolo City	67	5658	31,500.00
Bacoor City	43	2868	8,800.00
Batangas City	110	2416	47,400.00
Batangas Province	739	13997	1,718,637.00
Binan City	40	2089	10,000.00
Cabuyao City	29	1900	15,000.00
Calamba City	72	3274	14,600.00
Cavite City	14	876	7,500.00
Cavite Province	333	12490	1,916,148.00
Dasmarinas City	45	4186	334,880.00
Imus City	38	2605	5,000.00
Laguna	345	8115	583,400.00
Lipa City	85	2578	28,005.00
Quezon Province	958	17352	767,887.33
Rizal	304	14837	278,371.00
San Pablo City	81	2130	25,000.00
Santa Rosa City	28	2043	20,000.00
Tanauan City	59	1434	7,860.00
Tayabas City	35	890	4,900.00
General Trias City	36	2206	13,000.00
Total			5,837,888.33



Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA946 310200100005000 - Continuing Appropriations Computerization Program - Unprogrammed Appropriations (SAGIP)		REFERENCE: BMB-F-25-0012308 dated	SUB-ALLOTMENT RELEASE ORDER NO.: OSEC-4A-26-02675
FUND CODE: 01102422		ORGANIZATION CODE: 070010100000	LEGAL BASIS: FY 2025 General Appropriations Act Republic Act (R.A.) No. 12116
PURPOSE: <i>Funding requirement for Hauling of Lapel.</i>		DATE: 10-Jun-26	FISCAL YEAR: FY 2026
To: The Regional Director Regional Office - IVA Gate 2, Karangalan Village, Cainta, Rizal 070010300004		Region : <u>4A</u>	
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Transportation and Delivery Expenses		MOOE 5029904000	5,837,888.33
AMOUNT IN WORDS: *** Five Million Eight Hundred Thirty Seven Thousand Eight Hundred Eighty Eight Pesos & 33/100 Only ***		Total:	<u>5,837,888.33</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2026.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certification of Availability of Allotment:


CHOLITA F. TIONG
Chief Administrative Officer
W Budget Division

Approval for Transfer/Downloading of Funds:


JUN 16 2025
ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
OIC, Office of the Undersecretary for Finance



Republic of the Philippines
Department of Education

AR No : AR-2026-CO-01037

DATE : Mar 18, 2026

FOR : **ATTY. FATIMA LIPP D. PANONTONGAN**

Undersecretary

FROM : **ATTY. MARCELINO G. VELOSO III**

Assistant Secretary For Information And Communications Technology

SUBJECT : ACTIVITY REQUEST FOR THE DOWNLOADING OF PROGRAM SUPPORT FUND FOR HAULING OF LAPEL

NAME OF PROGRAM(S)/ PROJECT(S):

PROGRAM SUPPORT FUND FOR REGIONAL AND DIVISION ICT OPERATIONS

OUTPUT(S) TO BE PRODUCED AND ITS CODE(S):

Output Code	Output	Physical Target
OC-26-ICTS-TID-DCP-SAGS-IP-P004	Regions and Schools Division Offices provided with Program Support Funds (PSF)	455

ACTIVITY/IES TO BE REQUESTED:

Activity Code	Name of Activity
AC-26-ICTS-TID-DCP-SAGS-P005	Downloading of Program Support Fund for Hauling of Lapel

ACTIVITY/IES WITH DOWNLOADING:

REGION	Amount
REGION I	Php3 311 957.15 ✓
REGION II	Php4 307 154.00 ✓
REGION III	Php1 228 565.00 ✓
REGION IV A	Php5 837 888.33 ✓
MIMAROPA	Php4 646 600.00 ✓
REGION V	Php2 305 934.00 ✓
REGION VI	Php2 794 825.63 ✓
REGION VII	Php2 066 510.00 ✓
REGION VIII	Php4 258 496.74 ✓
REGION IX	Php1 738 215.00 ✓
REGION X	Php1 496 303.00 ✓
REGION XI	Php1 950 081.00 ✓
REGION XII	Php2 292 740.00 ✓
NIP	Php2 887 789.86 ✓
LARAGA	Php7 463 523.33 ✓
CAR	Php1 610 500.00 ✓
NCR	Php114 200.00 ✓
Total Amount	Php45,039,931.86

JUN 16 2026
ATTY. ELSON KYRON K. SY
 Officer in Charge Undersecretary for Finance
 RC 8-08-3000
 P 45,039,931.86
 AC-26-ICTS-TID-DCP-SAGS-IP-P005
 310200100005000-NA-MONE-COVT
ALLOTMENT AVAILABLE
 CHOLITA F. TIONG
 Chief, Administrative Officer
 Budget Division

FINANCIAL REQUIREMENTS:

Activity Code	Name of Activity	Amount
AC-26-ICTS-TID-DCP - SAGIP-P005	Downloading of Program Support Fund for Hauling of Lapel	45,039,931.86
Grand Total:		45,039,931.86

SOURCE OF FUNDS:

DCP-SAGIP – 2025 Continuing Fund

ADMINISTRATIVE ARRANGEMENTS:

ANNEXES:

1. Allocation list
2. Guidelines

All expenses incurred in this activity is subject to existing procurement, budget, accounting and auditing rules and regulations.

No.	Region	Division	Cost	No of Schools	No of units
21	Region II	Quirino	₱148,491.67	187	2367
22	Region II	Santiago City	₱4,690.00	41	1103
23	Region II	Tuguegarao City	₱70,990.00	36	1358
		<i>Sub-total</i>	<i>₱4,007,294.67</i>	<i>2544</i>	<i>35544</i>
24	Region III	Aurora	₱237,400.00	53	3147
25	Region III	Bataan		176	2446
26	Region III	Balanga City	₱5,000.00	23	934
27	Region III	Baliwag	₱13,790.00	215	5587
28	Region III	Bulacan	₱224,627.00	511	15545
29	Region III	Malolos	₱18,500.00	65	2011
30	Region III	Meycauayan City	₱12,000.00	30	943
31	Region III	City Of San Jose Del Monte	₱45,500.00	59	4088
32	Region III	Nueva Ecija	₱318,186.00	41	1129
33	Region III	Cabanatuan City	₱10,352.00	55	1865
34	Region III	Gapan City		57	1702
35	Region III	San Jose City	₱6,010.00	32	1155
36	Region III	Science City Of Muñoz	₱20,000.00	756	13177
37	Region III	Pampanga	₱197,200.00	40	1861
38	Region III	Angeles City	₱5,000.00	566	12685
39	Region III	Mabalacat City	₱15,000.00	46	2570
40	Region III	City Of San Fernando	₱15,000.00	60	1170

No.	Region	Division	Cost	No of Schools	No of units
41	Region III	Tarlac Province		37	810
42	Region III	Tarlac City	P27,000.00	507	9392
43	Region III	Zambales	P44,000.00	99	2365
44	Region III	Olongapo City	P15,000.00	315	5672
		<i>Sub-total</i>	P1,229,565.00	3743	90254
45	Region IV-A	Antipolo City	P31,500.00	67	5658
46	Region IV-A	Bacoor City	P8,800.00	43	2868
47	Region IV-A	Batangas City	P47,400.00	110	2416
48	Region IV-A	Batangas Province	P1,718,637.00	739	13997
49	Region IV-A	Binan City	P10,000.00	40	2089
50	Region IV-A	Cabuyao City	P15,000.00	29	1900
51	Region IV-A	Calamba City	P14,600.00	72	3274
52	Region IV-A	Cavite City	P7,500.00	14	876
53	Region IV-A	Cavite	P1,916,148.00	333	12490
54	Region IV-A	Dasmarinas City	P334,880.00	45	4186
55	Region IV-A	Imus City	P5,000.00	38	2605
56	Region IV-A	Laguna	P583,400.00	345	8115
57	Region IV-A	Lipa City	P28,005.00	85	2578
58	Region IV-A	Lucena City		54	1775
59	Region IV-A	Quezon Province	P767,887.33	958	17362
60	Region IV-A	Rizal	P278,371.00	304	14837

Region	Province	City/Municipality	ASB Allocation	ASB Allocation	ASB Allocation
Region I	San Pablo City	San Pablo City	1,000,000.00	1,000,000.00	1,000,000.00
Region I	San Pedro City	San Pedro City	1,000,000.00	1,000,000.00	1,000,000.00
Region I	San Ramon City	San Ramon City	1,000,000.00	1,000,000.00	1,000,000.00
Region I	Tambohan City	Tambohan City	1,000,000.00	1,000,000.00	1,000,000.00
Region I	Tayabas City	Tayabas City	1,000,000.00	1,000,000.00	1,000,000.00
Region I	General Triun City	General Triun City	1,000,000.00	1,000,000.00	1,000,000.00
Region I	Stc. Thomas City	Stc. Thomas City	1,000,000.00	1,000,000.00	1,000,000.00
		Subtotal	7,000,000.00	7,000,000.00	7,000,000.00
Region II	Enlakan City	Enlakan City	1,000,000.00	1,000,000.00	1,000,000.00
Region II	Marmunue	Marmunue	1,000,000.00	1,000,000.00	1,000,000.00
Region II	Occidental Mindoro	Occidental Mindoro	1,000,000.00	1,000,000.00	1,000,000.00
Region II	Oriental Mindoro	Oriental Mindoro	1,000,000.00	1,000,000.00	1,000,000.00
Region II	Palawan	Palawan	1,000,000.00	1,000,000.00	1,000,000.00
Region II	Puerto Princesa City	Puerto Princesa City	1,000,000.00	1,000,000.00	1,000,000.00
Region II	San Jose	San Jose	1,000,000.00	1,000,000.00	1,000,000.00
		Subtotal	7,000,000.00	7,000,000.00	7,000,000.00
Region III	Albay	Albay	1,000,000.00	1,000,000.00	1,000,000.00
Region III	Camarines Norte	Camarines Norte	1,000,000.00	1,000,000.00	1,000,000.00
Region III	Camarines Sur	Camarines Sur	1,000,000.00	1,000,000.00	1,000,000.00
Region III	Catanduanes	Catanduanes	1,000,000.00	1,000,000.00	1,000,000.00
Region III	Iriga City	Iriga City	1,000,000.00	1,000,000.00	1,000,000.00



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

SUB-ALLOTMENT RELEASE ORDER

Organization Code: 070010300004	Sub-ARO Number: RO-4A-26-1799	Date Issued: June 24, 2026	
To: The Schools Division Superintendent Schools Division of Batangas Province Batangas Province			
Appropriation Source: FY 2025 General Appropriations Act Republic Act (R.A.) No. 12116	PPA Description: PPA946-Computerization Program - Unprogrammed Appropriations (SAGIP)	Reference: OSEC-4A-26-02675 dated June 10, 2026	
Allotment Period: Continuing Appropriations		Fund Code: 01102422	
Purpose: <i>Transfers of Funding requirement for Hauling Lapel</i>			
MFO/PAP CODE	Allotment Class	Object Code	Amount Authorized
310200100005000	MOOE	5029904000	1,718,637.00
			1,718,637.00
Amount in Words	*** One Million Seven Hundred Eighteen Thousand Six Hundred Thirty-Seven Pesos Only ***		
Notes	<i>The allotment herein sub-allotment released shall be valid for obligation until December 31, 2026.</i>		
This allotment is available for expenditure of the Division/School for the period stated. It is the primary responsibility of the head of Division/School to keep expenditure within the limits of the amount allotted. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.			

Certified Allotment Available:

Recommending Approval:

Approved:

LAARNI A. EVARISTO
Administrative Officer V

MARITES L. GLORIA
Chief Administrative Officer

CARLITO D. ROCAFORT
Director IV



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph

Barcode: 
 Dec. Ref. Code: RO-4A-26-003 Rev: 00
 Effectivity: 02-25-22 Page: 1 of 1

